

April 2018



*We are all in this together!*

All parts of  
our military community come  
together with BOSC!



## Upcoming Event

### Special points of interest:

- HELP!!!! Need people to be on the executive board next year
- 2 Fundraiser
- Password
- Be on a Committee
- How to RSVP for a Luncheon

### Belvoir Officers' Spouses' Club Scholarship and Welfare Luncheon

Tuesday, April 10, 2018

Fort Belvoir Officers Club

Doors Open at 10:00 am Luncheon Starts at 11:00 am

Cost: \$28.00  
(cash or check, card \$1.50 fee)

Menu: Chicken Florentine, Sliced Roast Beef, Broccoli, Green Beans & Carrots,  
Rice Pilaf, Mashed Potatoes, and Peach Cobbler

Please make your reservation  
at [www.belvoirosc.org](http://www.belvoirosc.org) by  
April 3<sup>rd</sup> at noon.

Opportunity Ticket  
You may purchase these  
you check in at the regis-  
table.

1 - \$1.00  
6 - \$5.00  
12 - \$10.00  
20 - \$15.00  
30 - \$20.00

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You can write one check for everything now (Luncheon and Opportunity tickets)!!

## President's Pen

Spring is Here

I hope you all can come to this years Scholarship and Welfare luncheon, it is your chance to see all the hard work you have put into raising money through volunteering, buying opportunity tickets, and other donations. This will be a great event!!

We are still looking for members to volunteer for the Executive board, serving on the board is so rewarding and this club needs you. Please consider, there are only 2 more luncheons to go.

Your President,  
Kari

## How to make a Reservation for a luncheon without a permanent one

1. Make your reservation through our website on the Luncheon Page
  2. Reservations will be open 3 weeks prior to the luncheon and will close the Tuesday before the luncheon at noon.
  3. All reservations must be received and are final at the time of the deadline (by noon the Tuesday before the luncheon).
  4. If you need to cancel your reservation, please contact the reservations chair at [boscreserve@gmail.com](mailto:boscreserve@gmail.com) before the deadline.
  5. Receipt of payment without a corresponding reservation does NOT guarantee a seat at the luncheon.
- 

## Permanent Reservation Card



*Permanent  
Reservation Card*

*Name:* \_\_\_\_\_

*Email:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

*Please circle the option you would like to choose*

<i>Option #1</i> <i>Permanent</i> <i>Reservation</i>	<i>Option #2</i> <i>Prepaid Permanent</i> <i>Reservation</i> <i>Paid \$</i> _____
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## We need your help

Help us increase our visibility this year by using [#BOSC1718](#) anytime you take a photo and post it on any social media .

## April Birthdays

Kellee Clark, Michelle Clay, Cindy Ingelton, Renee' Johnson, Samantha Kinard, Terri Melone, Christine Nicklas, Charlotte Riley, Nicole Rofrano, Mary Teller, Linda Visbeck



## Upcoming Luncheons

### Luncheons:

2<sup>nd</sup> Tuesday of each month September through May 10:00am – 1:00pm

Check-in, social time and shopping starts at 10:00am

Program starts at 11:00am

Cost: \$28 per attendee (plus \$1.50 fee if use credit or debit card for a total of \$29.50)

\*The Luncheon cost has gone up \$4.00 because the club has raised its cost by \$4.00\*



### Luncheon Themes:

### Dates:

### RSVP By Noon:

Scholarship & Welfare Luncheon

April 10th

April 3rd

Bingo

May 8

May 1st

Reservation Policy: (questions may be directed to [BOSCreserve@gmail.com](mailto:BOSCreserve@gmail.com) )

**BOSC Reservation Policy** The reservation deadline is the Tuesday one week before the luncheon. If you make a reservation and are unable to attend the luncheon you must cancel your reservation by the deadline. If you do not cancel your reservation by this date, you will be liable for the cost of the meal. Please understand that BOSC has guaranteed your attendance and in doing so has purchased this meal on your behalf.

If you invite a guest or have a permanent reservation, the same rules apply for canceling a reservation. If you fail to cancel the reservation by the reservations deadline, you will be charged for the cost of your meal and/or your guest's meal. No walk-ins will be accepted. Members must make a reservation in order to attend the luncheon since all meals are purchased in advance. Pre-paid lunches will not be refunded.

### BOSC Childcare Reservation Policy

Childcare for our luncheons will be at the Woodlawn CDC. There are 5 spots available for BOSC luncheon members from 9:00 am to 2 pm. Regular CDC rates of \$4 per hour will apply and must be pre-paid. Children must be registered at the CDC, paperwork & orientation for hourly care must be completed (please stop by and check prior to your first use). Please call the Woodlawn CDC up to 30 days in advance or by the TUESDAY BEFORE the luncheon directly to make your reservation, 703-806-0350.

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## Password for secure part of website

For the password to our secure section of our website is 1718bosc

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## Be on the board

Every year we need to fill our entire elected Board of Directors. Consider joining us as we plan another exciting year of events and activities!

**Volunteer Coordinator:** a. Recruits and coordinates members for volunteer staffing needs for club activities. b. Tracks volunteer hours and serves as VMIS Army Volunteer Corps Organization Point of Contact (OPOC). c. Attends all Board of Directors meetings. d. Attends all BOSC monthly luncheon meetings and major fundraising events. e. Keeps position files up to date through term of office. f. Submits and after action report upon departure or completion of term with the Board of Directors. Contact Kari at [BOSCpresident@gmail.com](mailto:BOSCpresident@gmail.com)

**Publicity/webmaster:** Responsible for the wonderful display in the Club restroom, contacts the media with all of our exciting events, and posts signs and flyers so the world knows what we are up to. This chairperson also maintains and updates the official BOSC website, Facebook and Twitter accounts. Contact Kari at [BOSCpresident@gmail.com](mailto:BOSCpresident@gmail.com)

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## Philanthropy

### Operation Deploy Your Dress

Thank you so much for supporting Operation Deploy Your Dress at the March function! Philanthropy will continue collecting formal and semi-formal wear at our April luncheon in support of Operation Deploy Your Dress. Items appreciated include dresses, shoes, shawls, jewelry – anything that can be worn to a ball or prom.



Operation Deploy Your Dress collects and distributes gently used and new formal and semi-formal attire to military and dependent ID cardholders FREE of charge to offset the cost of military balls and other formal events. Operation Deploy Your Dress will be holding a pop-up distribution event in Arlington at the end of this April (28th and 29th). The organization operates on a \$0 budget so they really depend on word of mouth – please share!

<https://www.facebook.com/operationdeployyourdress/>



## Scholarships

Members are encouraged to attend the Scholarship & Welfare Ceremony on Tuesday, April 10, 2018 to meet, support and congratulate scholarship recipients.

## Volunteer Appreciation

The Fort Belvoir Volunteer Appreciation Luncheon will be held this year on Friday, April 13th, 1130-1330 at the Community Center. The Army Volunteer Corps is very excited to host the Mt Vernon High School Chorus as part of the celebration. Volunteers are definitely asked to RSVP through the link below to attend. However, membership is encouraged to attend as well as the Volunteer Corps knows how much our membership in general volunteers and wants to share this with them.

RSVP through invitation link: <https://einvitations.afit.edu/inv/anim.cfm?i=380318&k=0169420A7A5F> . Members may also reserve a place by emailing [Laureen.t.dupree.civ@mail.mil](mailto:Laureen.t.dupree.civ@mail.mil). Mention the BOSC.

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## Special Activities

Our Special Activity groups would not exist without volunteer leaders who plan and organize these amazing events for us! Please honor their time by committing to your RSVP at least 5 days in advance (unless otherwise noted).

We have a few groups in need of a Point of Contact. If you are interested in learning more, please contact [BOSCSpecialActivities@gmail.com](mailto:BOSCSpecialActivities@gmail.com)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1			Tea Group		Lunch Bunch		
2			BOSC Luncheon		Daytime Bunco (may change)	Treasure Hunter's Club	
3			Morning Book club	Cookbook Book Club			Dinner Club*
4		Morning Movie Group			Evening Bunco		

\*Looking for a Leader

### Hidden History Club (Formerly The Geek Club)- POC: **Becky Sisemore**

The Hidden History Club is for members who are interested in monthly tours of the hidden gems of history this area has to offer! She has great tours planned for the remainder of the year! Join the Evite list to learn more about upcoming tours! POC Email: [sisemore3@msn.com](mailto:sisemore3@msn.com) for more information on upcoming tours.



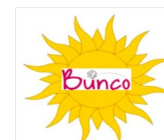
### Lunch Bunch– POC: Jackie Habel

Join us the first Thursday of each month as we dine at one of the many wonderful restaurants in this area. We will meet at Eleni's Greek Taverna in Springfield for our April lunch. Please contact Jackie if you are interested in joining this group and do not already receive the Evite. POC Email: [lunchbunchbosc@gmail.com](mailto:lunchbunchbosc@gmail.com)



### Daytime Bunco– POC: Looking for a Leader!

Meet for Bunco once a month during the day. POC email : [BOSCSpecialActivities@gmail.com](mailto:BOSCSpecialActivities@gmail.com) (temporary)



### Evening Bunco– POC: Monica Scrum

Join us the fourth Thursday of the month for a night of great food, lots of laughs, and plenty of dice rolling! POC Email: [bscrump@aol.com](mailto:bscrump@aol.com)



## Special Activities

### Treasure Hunters' Group– POC: Monica Scrum

Explore a wide array of local shopping opportunities from estate sales to specialty markets to tiny hidden shops. Usually lunch in the area is available, for those who want to join. POC Email: [bscrum@aol.com](mailto:bscrum@aol.com)



### Cookbook Book Club– POC: NEEDED!

Each month the group decides on a theme and participants will make something that matches the theme (from any cookbook they choose)! This group is active but is currently seeking a Point of Contact. If interested please contact: [BOSCSpecialActivities@gmail.com](mailto:BOSCSpecialActivities@gmail.com).



### Morning Movie Group– POC: Jennifer Stepetic

Join us for a matinee movie the fourth Monday of each month! We usually meet at the ANGELIKA Film Center in Fairfax. The group saw *The Shape of Water* in February. The next meeting is March 23. POC Email: [stepetic@yahoo.com](mailto:stepetic@yahoo.com)



### Book Club– POC: Louise Oliver

The group meets by the PX Starbucks to have a lively discussion on group selected books. In March they discussed *The Immortalists*, by Chloe Benjamin. Upcoming books include: *Ready Player One* by Ernest Cline and *The Bookshop on the Corner* by Jenny Colgan POC Email: [bookclubgirlie@yahoo.com](mailto:bookclubgirlie@yahoo.com).



### Tea Time Group– POC: Linda Henry

Join us for formal tea at some of the most unique tea rooms across the DC Metro area. The April Tea (April 3) will be at Cafe Renaissance in Vienna. \$30. The May Tea (May 1) will be at the Washington Cathedral and includes a tour. \$40. Please contact Linda to be added to the Evite list. POC Email: [oma24@live.com](mailto:oma24@live.com).



### Tours Group– POC: Cynthia Giesecke

If you are interested in joining the EVITE list, send request to [cynthia.giesecke@gmail.com](mailto:cynthia.giesecke@gmail.com). Payments can be made by check and mailed to [1206 Gladstone Pl, Alexandria, VA 22308](mailto:1206 Gladstone Pl, Alexandria, VA 22308) or check/cash in person to Cynthia Giesecke at any of the luncheons. Reservation made is reservation paid and there will be no refunds. If you cannot attend, it is your responsibility to find someone to take your place and reimburse your paid fee.

Upcoming Special tours:

#### Hillwood Estate, Museum & Gardens

Friday, April 27

Garden Tour: 10:30 a.m. Mansion Tour: 11:30 a.m.

Departure Time: 3 PM

\$18 per person, payment reserves spot. Payment due NLT April 10

30 people max

Open to BOSC Member and 1 guest per member



#### Anderson House & The American Revolution Institute of the Society of the Cincinnati

Wednesday, May 2, 2018 @ 1:30 PM

No Fee

55 people Max

Open to BOSC Members ONLY



**BELVOIR OFFICERS' SPOUSES' CLUB  
NOMINATION FORM**

Name\_\_\_\_\_

Phone\_\_\_\_\_ Email\_\_\_\_\_

Address\_\_\_\_\_

Service\_\_\_\_\_ Active Duty \_\_\_\_\_ Retired\_\_\_\_\_ Civilian\_\_\_\_\_

**\*\*\*You must have at least one year left at Fort Belvoir to run for an elected office or to accept an appointed position.\*\*\***

Previous Board Positions/Experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Volunteer Experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Job Experience:

\_\_\_\_\_  
\_\_\_\_\_

Current BOSC Experience\_\_\_\_\_

\_\_\_\_\_

Please annotate your first, second and third choice.

Elected Offices (See descriptions on reverse side):

President\_\_\_\_\_

1st Vice President (Welfare)\_\_\_\_\_

2nd Vice President (Social)\_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

I certify the information provided is accurate and that I am a BOSC member in good standing. I have read the job descriptions for the positions I am interested in and understand what will be expected of me if I am elected or appointed to an OSC position.

Signature of Applicant \_\_\_\_\_ Date\_\_\_\_\_

Nomination forms must be submitted to the Parliamentarian no later than March 7, 2018 for consideration by the Nominating Committee. For more information, please contact Jan McKeever at [boscparliamentarian@gmail.com](mailto:boscparliamentarian@gmail.com).

## Nominating Committee Volunteers needed

Help BOSC find candidates for elected officers for 2018-2019!

President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Treasurer

### Responsibilities of the committee include:

- Solicit suggestions for nominees from the membership
- Select the slate of nominees for officer positions
- Give careful consideration to qualifications of candidates
- Be a BOSC Member

**For more information:** See Jan McKeever, BOSC Parliamentarian, at the February luncheon or email at [boscparliamentarian@gmail.com](mailto:boscparliamentarian@gmail.com)

If you are interested in serving as an elected officer next year, please see the Nomination Form and information in this newsletter.

The current member is listed along with their contact information if you have questions.

**President:** The President presides at Board meetings and Membership Luncheons. The President signs checks for the disbursements of funds; and votes as a tiebreaker. The President fills vacancies in elected offices with the consent of the majority of the Executive Board.

Kari Sturim, [BOSCpresident@gmail.com](mailto:BOSCpresident@gmail.com)

**First Vice President:** The First VP supervises the club's scholarship and welfare activities. The First VP steps in if the President or Treasurer are unavailable.

Terri Melone, [BOSC1stvicepresident@gmail.com](mailto:BOSC1stvicepresident@gmail.com)

**Second Vice President:** The Second Vice President coordinates our fabulous Super Sign Up and our wonderful luncheon programs and unique and delicious luncheon menus. The Second VP fills in for the President, First VP or Treasurer if they are otherwise engaged.

Annemarie O'Donnell, [bosc2vp@gmail.com](mailto:bosc2vp@gmail.com)

**Secretary:** Were you a good note taker in school? Can you pay attention when everyone is talking at once? Just kidding! The Recording Secretary collects Board members' monthly reports and takes and prepares the minutes of the Board of Directors and general membership meetings.

Do you enjoy sending out invitations, notices, thank you notes, get well cards, and condolences? The Corresponding Secretary sends out email reminders of our Board meetings and checks the BOSC mailbox at the Fort Belvoir Post Office. Mandy Downey, [boscRecordingsecretary@gmail.com](mailto:boscRecordingsecretary@gmail.com)

**Treasurer:** If you are good with numbers, understand how to budget, and can keep financial records in order, this is the job for you.

Louise Oliver, [BOSCTreasurer2@gmail.com](mailto:BOSCTreasurer2@gmail.com)

### President:

Presides at all meetings of the membership, the Board of Directors and the Executive Board.

Sets the agenda for all meetings.

Attends all Board of Directors and Executive Board meetings.

Attends monthly luncheon meetings and major fundraising events.

Appoints the chairman of each standing or special committee with approval by the Executive Board.

Acts as an ex-officio member of each committee except the Nominating Committee.

In the absence of the Treasurer, signs checks for the disbursements of funds.

Countersigns checks for disbursement along with the Treasurer only when they are valued at \$250 or more.

Votes only as a tie breaker.

Signs all contracts on behalf of the organization

Fills vacancies in elected offices with the consent of the majority of the Board of Directors.

Appoints a Parliamentarian who will resolve any problems of procedure in accordance with Robert's Rules of Order Newly Revised .

Keeps BOSC position files up to date through term of office.

Submits an after action report at the end of term of office.



**First Vice President:**

- In the absence of the President, performs the duties of that office.
- Attends all Board of Directors and Executive Board meetings.
- Attends all BOSC monthly luncheon meetings and major fundraising events.
- Monitors and attends all Scholarship and Welfare activities by the BOSC to ensure compliance with necessary regulations, procedures and Bylaws; and to ensure successful operation of the Welfare Program as a whole.
- Supervises Welfare Fund fundraising projects and all BOSC welfare committees.
- Is a member of the General Fund, the Welfare Budget, and the Constitution, Bylaws and Policies Revision Committees.
- Assumes roles of vacant committee chairs of those who report to the First Vice President, to include but not limited to the following committees: fundraising, scholarship, philanthropy and welfare.
- In the absence of the Treasurer, assumes the duties of that office; signs a signature card so deposits and withdrawals can be made in the absence of the Treasurer.
- Performs duties as requested by the President.
- Keeps BOSC position files up to date through term of office.
- Submits an after action report upon departure or completion of term in office.

**Second Vice President:**

- In the absence of the President and First Vice President, performs the duties of those offices.
- Attends all Board of Directors and Executive Board meetings
- Attends all BOSC monthly luncheon meetings and major fundraising events.
- Supervises and coordinates all social and Board functions including all aspects of the monthly luncheons.
- Supervises General Fund fundraising projects and all BOSC social committees
- Is a member of the General Fund, Welfare Budget Committees and the Constitution, Bylaws and Policies Revisions Committee.
- Assumes roles of vacant committee chairs of those who report to the Second Vice President. To include but not limited to the following committees: Membership, reservations, ways and means, and special activities.
- Coordinates the regular meetings, luncheons and special events contracts with the Fort Belvoir Officers' Club.
- Signs a signature card so deposits and withdrawals can be made in the absence of the Treasurer.
- Performs other duties as requested by the President.
- Keeps BOSC position files up to date through term of office.
- Submits an after action report upon departure or completion of term in office.

**Secretary:**

- Attends all Board of Directors and Executive Board meetings
  - Attends all BOSC monthly luncheon meetings and major fundraising events.
  - Maintains the official Constitution, Bylaws, records of contracts and validation documents of the BOSC and turns these over to the succeeding Recording Secretary upon departure or expiration of term in office.
  - Maintains Board of Directors' roster.
  - Maintains official inventory list of BOSC property.
  - Notifies the Executive Board and the Parliamentarian of any and all special meetings of the Executive Board that the President may call.
  - Provides tent cards with Board of Director's names at all Board of Directors' meetings.
  - Collects Board members' monthly reports and maintains a file of those reports.
  - Prepares and keeps the minutes of all meetings of the membership, the Board of Directors, and the Executive Board, and records all telephone/e-mail votes in the minutes.
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Posts an approved copy of the minutes in a designated location where they may be read by the general membership.

Submits a copy of the minutes and treasurer's report to DFMWR.

Keeps BOSC position files up to date through term of office.

Submits an after action report and a summary report of the BOSC activities upon departure or expiration of term in office

Conducts the official correspondence of the BOSC to include sending invitations, notices, thank you notes, congratulatory notes, get well cards, and condolences as appropriate.

Insures the regular collection of mail from BOSC Post Office box and disburses mail to appropriate board members.

Keeps PO Box registration up to date.

Maintains correspondence files and turns them over to the succeeding Corresponding Secretary upon departure or expiration of term in office.

Acts as secretary pro-tem if recording secretary is absent.

Attends all Board of Directors and Executive Board meetings

Attends all BOSC monthly luncheon meetings and major fundraising events.

Keeps BOSC position files up to date through term of office.

Submits an after action report upon departure or expiration of term in office.

#### Treasurer:

Maintains the general and welfare accounts of the BOSC.

Attends all Board of Directors and Executive Board meetings.

Attends all BOSC monthly luncheon meetings and major fundraising events.

Maintains BOSC laptop and software.

Renews all relevant insurance policies.

Keeps an itemized statement of all receipts and disbursements.

Disburses funds as directed by the Board of Directors and by the Constitution and Bylaws.

Countersigns checks in excess of \$250 along with the president, first vice president and second vice president.

Presents a monthly financial statement to the Board of Directors.

Chairs the Budget Committee and prepares an estimated budget to be presented to the Board of Directors for approval.

Reviews the budget at mid-year and recommends amendments to the Board of Directors.

Oversees preparation and submission of tax returns for the BOSC which are due by the 15th day of the 5th month following the end of the fiscal year. (October 15th if fiscal year ends May 31.)

Presents the books for audit/review at the end of the fiscal year as well as upon departure or completion of term in office.

In compliance with DOD audit requirements, the Treasurer provides a copy of each monthly financial statement as well as the annual audit report to the recording secretary for submission to DFMWR.

The President, First Vice President and Second Vice President have the power to perform these duties in the event of the Treasurer's absence.

Keeps BOSC position files up to date through term of office.

Submits an after action report upon departure or completion of term in office. The treasurer's responsibilities end with completion of a successful audit.

## Fundraiser



## Vendors

All of our vendors are home based business. Please take a few moments to view the items they bring.

If you or someone you know has a home based business and would like to be a vendor at our luncheons please contact Beth Hurley [BOSCVendor01@gmail.com](mailto:BOSCVendor01@gmail.com)

Do you have a home based business?

Would you like to be a vendor at our luncheons?

Please contact Beth Hurley [BOSCVendor01@gmail.com](mailto:BOSCVendor01@gmail.com) for more information.

## VENDOR CONNECTIONS



Your business could be featured here too!

Check out the last page for more details on how.

These vendors do not imply endorsement of the Belvoir Officers' Spouses' Club by Fort Belvoir, the Department of the Army, or the Department of Defense.

If you have a home based business and would like to be a vendor at our Luncheons or advertise with BOSC please contact at Beth Hurley [BOSCVendor01@gmail.com](mailto:BOSCVendor01@gmail.com)



*The Belvoir Officers' Spouses' Club (BOSC) is a volunteer driven, private, 501(c)(4) nonprofit organization providing information, philanthropic and social opportunities to our members while making charitable contributions to our military and local communities.*

Mailing Address:  
PO Box 322  
Fort Belvoir, VA 22060

<http://www.belvoirosc.org>  
#BOSC1718

**We are on the web,  
Facebook and Twitter!**



# Advertising Opportunities

## With Belvoir Officers' Spouses' Club

BOSC has advertising opportunities for businesses in our Newsletter and on our website ([www.boscosc.org](http://www.boscosc.org)). When you advertise with us, you have the potential to get your business' name out to over 300 Spouses' Club members.

### **Business Card Package**

2' - 3.5" ad in our newsletter as well  
as our website.

\$40 per year with customer provided graphics

\$60 per year with BOSC provided graphics